

**CENTER  
FOR  
INNOVATIVE  
LEARNING**

# **Organizing with Modules & Pages**



# Overview

- Structuring your course using Modules
- Using Pages to provide information
- Using the New Content Editor
- Using the Accessibility Checker
- Make it organized with some global ideas

The background features a horizontal band of abstract, textured blue and purple colors. Overlaid on this band are several thin, white circular lines of varying radii. A white rectangular box is positioned on the left side of the band, containing the word "Modules" in a bold, black, sans-serif font.

# Modules

# Modules Keep It Organized

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**Why use Modules?**



**Adding content to Modules**

Use text headers and indentation



**Reorganizing Modules**



**Module settings**

Locking, Requirements and Prerequisites

# Activity #1 – 2:00min

- Go into your Sandbox course
- Create a new Module – give it a meaningful name
- Add a Lock Until date
- Adjust the Requirement options for the module

Edit Module Settings

Module 1

Lock until

Unlock At

Requirements

Students must complete all of these requirements

Students must move through requirements in sequential order

Student must complete one of these requirements

Module 1 Overview & view the item

[+ Add requirement](#)

Cancel Update Module



The image features a decorative background with a gradient of blue and purple hues. Overlaid on this background are several thin, white circular lines of varying radii. A prominent white rectangular box is positioned on the left side of the image, containing the word "Pages" in a bold, black, sans-serif font.

**Pages**

# Using Pages

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**What is a Page?**



**What can I put on a Page?**

(hint: almost anything!)

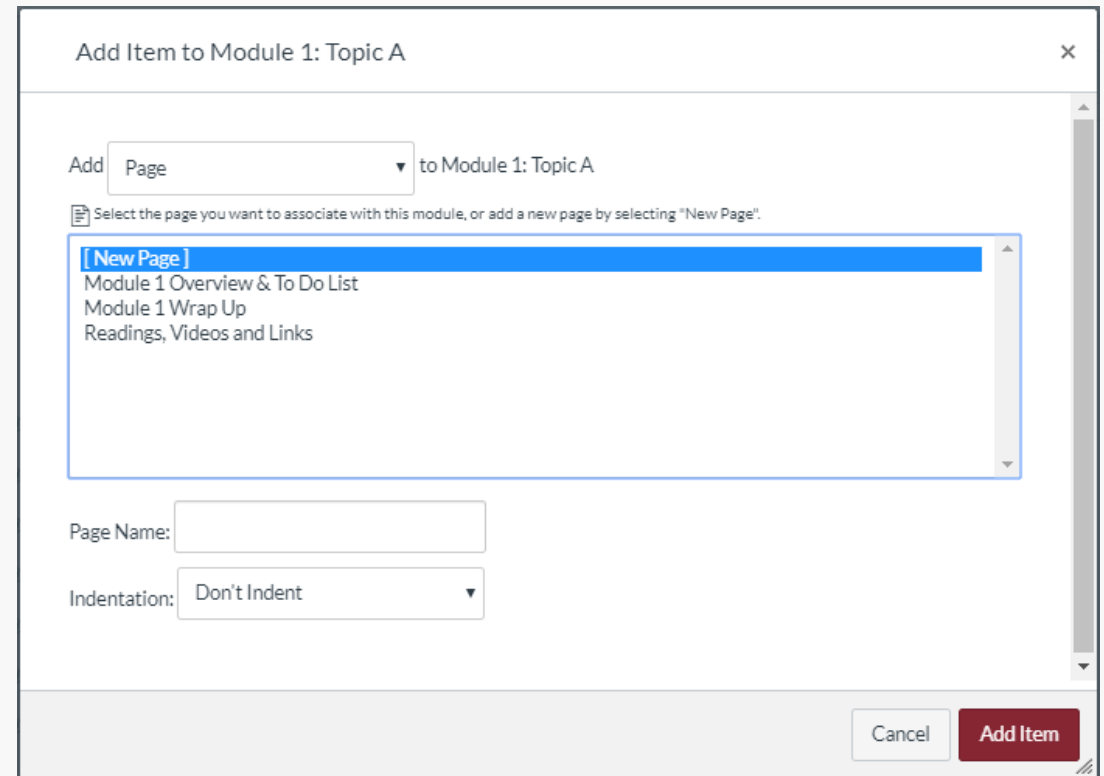


**How can I use Pages effectively?**

# Activity #2 – 3:00 min

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- Go into your Sandbox course
- Create a Page in your new Module
- Add content to your new Page. Use Headers and formatting.
- Add the Page to Student To-Do



Add Item to Module 1: Topic A

Add  to Module 1: Topic A

Select the page you want to associate with this module, or add a new page by selecting "New Page".

- [ New Page ]
- Module 1 Overview & To Do List
- Module 1 Wrap Up
- Readings, Videos and Links

Page Name:

Indentation:





# **The New Rich Content Editor**

# The New Rich Content Editor

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**The RCE's New  
Design**



**Text, Paragraph,  
and Page  
Formatting**



**Links, Images,  
Media, Documents**



**Other Formatting  
and Advanced  
Options**

# **Activity #3 – 2:00 min**

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1. Using the Page you created in the last activity, try adding the following:
  - a. A course link
  - b. An external link
  - c. A picture
  - d. A Panopto video (if you have one)
2. Run the Accessibility Checker on your page to see what needs to be fixed.

# **A Quick Sidebar – Course Link Validation**

Updating your course for the Summer or  
Fall?

Need to make sure everything's working  
now?

You need—

**Course Link Validation!**





# **Course Organization**

# Keeping Things Organized

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## Chunking

a silly word for an important idea



## Due Dates

If you see a due date box, fill it in



## Consistency

Rhythm matters to learners almost as much as jazz artists



## Course Menu

Keep it simple



# **Activity #4 – For After**

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Write down your upcoming assignments, quizzes, lectures, readings and other materials.

What will your rhythm be? Map it out. Write it down.



# Review

- [Using Modules](#)
- [Using Pages](#)
- [Using the New Rich Content Editor](#)
- [Using the Accessibility Checker](#)
- [Course Link Validation](#)
- [Customize your Course Menu](#)



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**Thank you!**

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