

**CENTER  
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LEARNING**

# **Gradebook and SpeedGrader**



# Overview

- Grade Scheme
- Weighted Grades/Assignment Groups
- Rubrics
- Grades
- Test Student
- SpeedGrader

# Why?

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## For Learners:

- Access anytime, anywhere
- Progress tracking
- Improves student performance through timely feedback

## For Instructors:

- Access anytime, anywhere
- Provide feedback quickly
- Keep track of assignments
- Class analytics – keeps track of the class dynamics
- Develop improvement plans and lesson plans based on grades



# **Grade Scheme**

# Changing the Default Scheme

- Rounded or whole number
- Official ACPHS Grade Schema

Home Course Details Sections Apps Feature Options

Announcements

Syllabus

Modules

Grades 23

Zoom

Assignments

People

Collaborations

Discussions

Quizzes

Files

Pages

Outcomes

Settings 1

Course Details

Image:

Name:

Course Code:

Blueprint Course:

Time Zone:

SIS ID:

Subaccount:

Grading Scheme:

Official ACPHS Grade Schema 5

Select Another Scheme

Name: Range:

A+	100 %	to 96.5%
A	< 96.5 %	to 92.5%
A-	< 92.5 %	to 89.5%
B+	< 89.5 %	to 86.5%
B		
B-		
C+		
C		
C-		
D+		
D		
D-		
F		

College of Pharmacy and Health Sciences

A+	100%	to 96.5%
A	< 96.5%	to 92.5%
A-	< 92.5%	to 89.5%
B+	< 89.5%	to 86.5%
B	< 86.5%	to 82.5%
B-	< 82.5%	to 79.5%
C+	< 79.5%	to 76.5%
C	< 76.5%	to 72.5%
C-	< 72.5%	to 69.5%
D+	< 69.5%	to 66.5%
D	< 66.5%	to 62.5%
D-	< 62.5%	to 59.5%
F	< 59.5%	to 0%

Official ACPHS Grade Schema

Jen Mlyniec, Albany College of Pharmacy and Health Sciences

Official ACPHS Grade Schema - Rounded

Jen Mlyniec, Albany College of Pharmacy and Health Sciences

Use This Grading Standard

Enable course grading scheme

view grading scheme

Update Course Details

# **Activity #1 2:00 min**

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Set up Grading Scheme within Course settings

1. Pick Rounded or Whole Number
2. Update Course Details



# **Weighted Grades/ Assignment Groups**

# Weighted Grades

- Running totals for each Group
- Extra credit
- If a group is weighted to 0%, items in group will not count toward final grade

The screenshot shows the 'Assignment Groups Weight' configuration interface in Canvas LMS. It includes a sidebar with navigation options (Home, Modules, Assignments, Announcements, Discussion, Grades, People) and a main content area with two overlapping dialog boxes. The top dialog box has a red box around the '+ Assignment' button (callout 2) and a checkbox for 'Weight final grade based on assignment groups' (callout 3). The bottom dialog box has a red box around the weight input fields (callout 4) and a 'Save' button (callout 5).

Category	Weight (%)
Assignments	30 %
Discussions	30 %
Quizzes	20 %
Extra Credit	10 %
Assignment Types	10 %
<b>Total</b>	<b>100%</b>



# Activity #2 After

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1. Set up Assignment groups
2. Set up Weighted grades
3. Drag and drop all assignments to their proper group



# Rubrics

# Why use Rubrics

- Consistency
- Feedback
- Expectations and components of assignment
- Time upfront to save time later

Critical Thinking Range	30.0 pts Exemplary Draws insightful conclusions that are thoroughly defended with evidence and examples	27.0 pts Proficient Draws informed conclusions that are justified with evidence	21.0 pts Needs Improvement Draws logical conclusions	0.0 pts Not Evident Does not draw logical conclusions
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[+ Criterion](#) [Find Outcome](#)

- I'll write free-form comments when assessing students
- Remove points from rubric
- Don't post Outcomes results to Learning Mastery Gradebook
- Use this rubric for assignment grading



# Grades

# What can be done in Grades

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- [Student Summary](#)
- [Customizable views](#)
- [Message Students Who](#)
- [Export Grades to CSV](#)
- [View Grade History](#)
- [Hide Grades](#)
- [Grading Policy](#) & [Late Policy](#)
- [Test Student](#)

# Features and Navigation

The screenshot displays a gradebook interface with several key features and navigation elements highlighted by blue arrows:

- Gradebook** dropdown menu: Includes options for Gradebook History..., Arrange By, Filters, Statuses..., Columns (Notes), and Unpublished Assignments.
- View** dropdown menu: Points to the main view area.
- Actions** dropdown menu: Includes Import and Export options.
- All Assignment Groups**: A dropdown menu currently set to "All Assignment Groups", highlighted with a red box.
- Settings**: A gear icon next to the Assignment Groups dropdown, which opens a configuration panel.
- Grade Posting Policy**: A sub-panel within the settings, showing options for Individual Assignment Grade Posting: Automatically Post Grades (selected) and Manually Post Grades.
- Late Policies**: A section with checkboxes for "Automatically apply grade for missing submissions" and "Automatically apply deduction to late submissions". It includes input fields for:
  - Grade percentage for missing submissions**: Set to 20% (marked with a circled 1).
  - Late submission deduction percent**: Set to 10% and **Late submission deduction interval**: Set to Day (marked with a circled 2).
  - Lowest possible grade percent**: Set to 60%.

# Activity #3 2:00 min

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## Explore Grades

1. Export the grade book
2. Set up Grading policy
3. Email students who...



# **SpeedGrader**



# Why use SpeedGrader

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- Everything in one place
- Color-coded student list
- Time stamp
- Variety of feedback
- Create feedback loops
- Hide Assignment
- Use Rubrics
- Annotate student documents
- Use the Teacher App to grade

# Annotate, Comment, & Grade

The screenshot displays the Canvas LMS interface for a 'Plant Genetics Paper'. The top navigation bar includes the course title, a progress indicator showing '1/2 Graded' and '55 / 60 (92%) Average', and a user profile for 'Bruce Jones'. The document viewer toolbar contains icons for download, page navigation (Page 1 of 5), zoom, and annotation tools. The document content consists of three paragraphs of placeholder text. On the right, the 'Assessment' panel shows the submission date 'Submitted: Jul 8 at 4:12pm', the submitted file 'Assignment.docx', and the current grade 'Grade (55.8 / 60)' with a grade of 'A-'. A 'View Rubric' button is present. The 'Assignment Comments' section includes a text input field for adding comments and a 'Submit' button.

Plant Genetics Paper  
Due: Jul 20 at 4pm - Bio 101

1/2 Graded 55 / 60 (92%) Average 1/2

Bruce Jones

Submitted: Jul 8 at 4:12pm

Submitted Files: (click to load)

Assignment.docx

Assessment

Grade (55.8 / 60)

A-

Use this same grade for the resubmission

View Rubric

Assignment Comments

Add a Comment

Submit

# Activity #4 After

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## Explore SpeedGrader

1. Using an existing or new Assignment in your course. Select Online Submission from **Submission Type** and select **File Upload**.
2. Publish your assignment in your course, and make sure the Module it's in is also published.
3. Enter student view (either from Settings or from the Home Page of your course) and go to the assignment.
4. Click **Submit Assignment** and upload a file for your submission.
5. Leave Student View (bottom right of the screen).
6. Return to the assignment and click on SpeedGrader to enter and see the submitted work.
7. Give a grade, provide feedback in the comments tab, and use the annotation tools on the document.
  - a. Use annotation and Leave a feedback video
  - b. Optional: try using a rubric with SpeedGrader

# Review

- [Grade Scheme](#)
- [Weighted Grades/Assignment Groups](#)
- [Rubrics](#)
- [Grades](#)
- [SpeedGrader](#) and [Annotations](#)



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**Thank you!**

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**<http://bit.ly/cilacphs>**